

**TRINITY CHURCH MEETING**  
**SUNDAY 7<sup>TH</sup> October 2018 AT 11.30 A.M.**  
**NOTES**

**Chair:** Dianne Berry      **Minutes:** Chris Edgar  
**Present:** 46 members, 17 adherents, 10 apologies

**1. Opening**

Dianne welcomed everyone, and the meeting was opened in prayer by Jon Salmon.

**2. Minutes of last Church Meeting/A.G.M. held on 15<sup>TH</sup> JULY 2018**

The minutes were accepted.

**3. Actions from previous meetings**

Action No. 20160717-04 remains open. People can refer to Dianne or Jon if they have any proposals for improving church meetings.

**4. Matters arising not on the agenda**

None.

**5. Any other business to be taken at the end of the meeting**

URC changes

**6. Elections and Appointments (Catherine Jackson)**

- Jon advised that Catherine was not well, and he was standing in for her
- No people had come forward to offer their services
- Trinity needs a Christian Aid Rep. by January 2019 if possible – John Medcalf is the outgoing Rep.
- Ann Baker is currently doing safeguarding duties, but it takes up a lot of her time. If anyone feels led to do this, please to talk to Jon re. taking over or assisting Ann.
- John Medcalf is stepping down as the Gift Aid Rep. after 30 years in the position. The process generates a lot of extra cash – please talk to Jon if interested.
- Jon advised that the Church Council was reviewing the posts in Trinity and that a full proposal will be tabled at the January meeting. This would make posts more appealing and fit for purpose.
- Dianne requested that the church prayerfully consider these roles.

**7. Finance Update (Sandy Catchick)**

- Sandy thanked John Medcalf for his Gift Aid work
- Sandy tabled the accounts for last year ending 31 August 2018 – good progress made to
- Sandy thanked Andrew Rixon for his work with her on the gift month
- Sandy tabled the finance update accounts
- General approval was given for the sending of the statement to the Charity Commission
- Sandy tabled the budget for the coming year
  - Thanked the leadership team for budget reductions
  - Thanked Peter and Veronica for their work on the lettings

- Sandy confirmed that gift month had a lot of one off donations
- Jon advised that he and Dianne would be writing to the church about raising additional funds
- Jon thanked Sandy for her work on the budget

## **8. GDPR Update (Jon Salmon)**

Jon tabled the GDPR update

- The church council had worked through it
- Data audit was in progress
- Audit analysis has been completed
- Trinity is in a good place regarding compliance
- We have produced localised privacy notice and consent forms which everyone will need to have completed this autumn
- Jon thanked Anna Meadows for the work she had done for Trinity on GDPR.

## **9. Delivering our vision:**

- Jon advised that a lot of work had been done over the summer
- He had met with the graphical design team but had received their quote late and that church council had not met to look at the costs yet. This will be done before bringing to church meeting in January
- Veronica asked that everyone pray about the way forward – we need God's direction in this

## **10. Strategic Improvement to Building**

- Jon advised that the leadership team were looking into how we welcome people into the building
- Jon tabled an overview of what is being looked at:
  - Make the main entrance the default entrance
  - Covert the disabled toilet to a reception area
  - Convert the chapel into an open plan office
  - Make the vestry room the ne chapel room
  - Make the current office a meeting room
- Jon advised that none of these costs would come out of the current budget
- Nigel stated that the chapel was currently being used during the service and that using the main entrance would mean having to go through the sanctuary and that the side door was possibly a better option
- Jon advised that the team had carefully considered all the options. The pop up creche could still be put in the office space – clean desk policy and that the side door had no disabled access or office waiting environment. The leadership team is happy to review any ideas.
- Sandy suggested that technology be used to keep staff safe as discussed with Karen Green
- Jon stated that Triniy needs to look after people, employees and visitors and that there had been very little change or expenditure in the last eleven years – we need to “show God off” as best we can
- Sarah stated that we should not be limiting God with a few opportunities and that we should be doing it properly – dream big

## **11. Centrepoint**

- Sam gave an overview of the work being done at centrepont
- The team were looking at potential plans – the Lord is providing!
- Urban Saints have hired a regional worker to set up teams
- The local council is on side with the project
- Teams from different churches in the area are involved
- The team was starting with Friday evenings – year 7 to year 13 for two and a half hours
- The church will be updated on progress
- Amy stated that the youth need prayer and that we need to get the young people off the streets
- Jon stated that this was testimony to prayer – after eleven years at Trinity thngs were really starting to move
- Sam confirmed that after training, material will be made available to the youth that attends

## **12. Annual Report**

- Dianne advised that the annual report needs to be submitted to the charity commission – this needs to be done before the end of October
- Dianne stated that the report had been produced and circulated to the church members by email
- Dianne advised that going forward, we will look at the options for producing the report and there must be a better and more exciting way of doing this
- The trustees need to approve the report for submission

## **13. Any Other Business**

- Jon tabled a document from the URC that requires ratification from the member churches
- The church meeting approved the delegation of the decisions for the changes to church council

## **14. Closing Prayers**

Dianne thanked everyone for their attendance and positive participation

Jon closed the meeting with a prayer at 12.25 p.m.

## **15. Next Church Meeting**

Sunday 20th January 2019 at 11.30 a.m. (TBC)

### Action Table

| <b>Action No.</b> | <b>What</b>  | <b>Who</b>                       | <b>By when</b> | <b>Update</b>              |
|-------------------|--|----------------------------------|----------------|----------------------------|
| 20160717-04       | Willing to speak to anyone with further ideas to improve church meetings | Jon Salmon<br>or Dianne<br>Berry | Ongoing        | <b>20180715</b><br>Ongoing |