

## Minutes of Trinity Church Meeting

Sunday 15<sup>th</sup> October 2017 at 11.30am

Present: 37 members, 8 apologies, 5 Adherents

Chair: Jon Salmon

Minute secretary: Chris Edgar

Opening prayer was led by Jon Salmon

### **1. Minutes of last church meetings**

1.1 Minutes of Church Meeting Sunday 16<sup>th</sup> July 2017 recorded as accurate minutes of the meeting

1.2 Andrew Rixon advised that we were trialling a new approach for all meeting documents. This was being done as an exercise to control costs and going forward links will be sent out in email for people to download the documents. Andrew would like feedback on the experience so far.

### **1.2. Actions from minutes**

See action table at the end of the minutes

### **1.3. Matters arising from the minutes not on the agenda**

No matters arising

## **2. Elections and Appointments – Catherine Jackson**

### **2.1 COE Administration**

Catherine Jackson advised that due to an oversight at the meeting at the beginning of the year, the church secretary and senior steward posts had not been processed correctly.

Catherine Jackson formally closed the church meeting and formally opened as a parochial meeting.

- Chris Edgar was unanimously re-elected as a church warden for a further year
- Bethan Jones was unanimously re-elected as a church warden for a further year

Catherine Jackson then formally closed the parochial meeting and opened as a church meeting.

### **2.2 Appointments**

Catherine thanked everyone who fulfils any role in Trinity whether formal or informal, your contribution is greatly appreciated.

Bethan Jones was thanked for standing for another three-year term as Senior Steward. She was unanimously re-elected.

Yes – 37 No -0 Abstentions - 0

Lisa Waite was unanimously re-elected as the junior church co-ordinator for a further three years

Yes – 37 No -0 Abstentions - 0

Richard Cocks was unanimously re-elected as the property steward for a further three years

Yes – 37 No -0 Abstentions - 0

Catherine Jackson was unanimously re-elected as the appointments steward for a further three years

Yes – 37 No -0 Abstentions - 0

John Goddard advised that as Trinity was now operating under the 2012 constitution rules, these only covered church officers. The posts that Lisa and Richard filled are not church officer posts and as such are not restricted to the six-year term.

There are a number of other vacancies to be advertised – 2 stewards, head of publicity, help with HR, assistant minutes secretary (to take minutes when minutes secretary cannot attend).

Joan O'Callaghan advised that Trinity was in desperate need of communion stewards. She has been performing these duties for 20 years

### **3. Finance update –Sandy Catchick / Andrew Rixon**

Sandy advised that we had come to the end of a full year:

- The budget showed a deficit for the year
- Income was lower than expenses resulting in a £4808 shortfall
- There was a big increase in letting thanks to Veronica's work in this
- Tabled a presentation of the budget for the year

Sandy tabled the budget for the year 2017/2018

- A new finance team has been set up
- We have a far better understanding of income and expenses
- New accounting codes were being introduced for far better financial tracking
- Moved a lot of payments to EFT resulting in a reduction in cheques and postage costs

Andrew Rixon gave a presentation on giving and budget action plan

- Current budget is a reality and needs to be addressed
- Looking at options for giving including a gift day and pledges
- Gave a brief overview of the parish giving scheme
- Is looking at reductions:
  - o Telephone £600
  - o Printing £700
  - o Reviewing electricity and gas costs
- Has additional ideas but will table these at a later date.

Andrew Rixon advised that it's the little things that add up and increase costs – we can collectively make a difference

Sarah Pugh asked whether are we budgeting on increased giving and will we be told what kind of increase is expected? Andrew advised that we need to be far clearer on our expectations on member giving.

Jenny Evans advised that it makes sense to do this annually and update members so that they could budget accordingly. Chris Evans advised that the parish giving scheme would help in defining this.

Andrew Rixon advised that we collectively need to start addressing this now.

Nigel Holloway advised that the policy on mission giving was to give 10% but this seemed to have gone up. What was the reason for this? Sandy advised that we have only given 10% but when we have had special allocations like open Saturdays we have also given money. Nigel asked if this was a change in policy. Andrew advised that the policy was under review and will be discussed further at the next church meeting

Richard Cocks advised that there seemed to be a misunderstanding between mission giving and the additional giving because of the special collections like open Saturday's. Nigel advised that open Saturdays were Trinity events and as such we should continue to count this giving. Chris Evans asked whether open Saturdays would then reduce giving? Andrew stated that we need to discuss further and get more detail from Nigel.

Nigel Holloway noted that almost all of the photocopying cost was due to colour printing which was around ten times the cost of black and white.

Nigel Holloway asked how saving were being achieved on electricity, gas, telephone and broadband. Andrew advised that we had got a better deal to save costs. Nigel asked whether the electricity budget had been reduced. Andrew advised that this was also under review. Sandy advised that we had had needed to pay last year's costs as well.

Andrew Rixon stated that we need to make an impact quickly and to "watch this space". Income will be tied to the mission statement under review by Jon. If there were any further queries people should contact Andrew directly.

Jon gave a big thank you to Sandy and Andrew and also to the church council for all the work being done. He advised that he was far more comfortable with "where we are" and encouraged everyone to get behind the budget.

#### **4. Vision Refreshment – Jon Salmon**

Jon Salmon advised that is challenging to get everyone onto the same page but it was important to have a shared vision going forward. The current version was five years old and needs review:

- How do we get everyone engaged in the process?
- A meeting was held and great feedback on the following questions received:
  - o Why do you come to Trinity?
  - o What drives Trinity
  - o What does church look like for us?

Jon gave a presentation on the size of Trinity and its influence in the area.

Members 157

Adherents 63

Youth 20

Children 45

But add all the other areas of participation in and the number grows to 401

We need to look at our sphere of influence and overcome the challenges of getting stuck and doing the same old thing over again.

Going forward we need to work out a credible process and table a new vision at the next AGM. We need clear direction on how we are going to get there.

#### **5. Adopt a street – Richard Cocks "watch this space"**

#### **6. AOB**

None

The meeting closed in prayer at 12.35

Action Table

<b>Action No.</b>	<b>What</b>	<b>Who</b>	<b>By when</b>	<b>Update</b>
20160717-03	To discuss the best way to encourage cash giving in line with Gift Aid rules	John Medcraft and Dave Mdawa	Next Church Meeting	<b>20171015</b> Closed
20160717-04	Willing to speak to anyone with further ideas to improve church meetings	Jon Salmon	Ongoing	No feedback at all. Ideas are welcome from anyone <b>20171015</b> Ongoing
20161017-05	Messy Church – note that Ann is still recovering and Messy Church may be delayed	Jon Salmon	Ongoing	Messy Christingle was very popular. Messy Easter is being planned. There is a wedding booked into the church in May so will start Messy Church in June if a team of volunteers is in place. <b>20171015</b> The way forward with Messy Church is still under review as Ann recovering from operation
20170523-01	Analysis of Standing Orders	Dave Mbawa and Sandy Catchick		<b>20171015</b> closed